# Application for a Parking Permit

Official use only Permit No.

(new, renewal or amend) 2017/2018

Please fill in this form using BLOCK CAPITALS



| About you and your Vehicle  |                        |                        |                         |
|---|------------------------|------------------------|-------------------------|
| Full Name (including Title)   |                        |                        |                         |
| Full Address (Including Business Name if applicable)  |                        |                        |                         |
| Post Code  Current Permit No.   | Registration Number(s) |                        |                         |
| Contact Telephone Number  |                        |                        |                         |
| Email Address   |                        |                        |                         |
| Please refer to the <b>new Terms &amp; Conditions of Use</b> for full details of all changes to the types of parking permits available from 01/04/2017. All permits types are available to residents, non-residents and Businesses – proof of residency is <b>NOT</b> required.   |                        |                        |                         |
| Type of Permit you are Applying for   |                        |                        |                         |
| Tick the box next to the type of permit y   |                        | Permit                 | Amendment<br>Fee £15.00 |
| Short Stay (Maximum stay up to 2 hou  | £ 57.50                |                        |                         |
| Medium Stay (Maximum stay up to 4   | £105.00                |                        |                         |
| Long Stay Skipton (Unlimited hours p  | £320.00                |                        |                         |
| Long Stay Settle (Unlimited hours per day) – Greenfoot only – 12 month permit £105.00   |                        |                        |                         |
| Long Stay Settle (Unlimited hours per day) – Ashfield only – 12 month permit £155.00  |                        |                        |                         |
| Yorkshire Dales National Park Residents   | £ 40.00                |                        |                         |
| (Renewals ONLY – please contact YDNPA for new permits or amendments)  |                        |                        |                         |
| I certify that the information I have provided on this form is correct, and that I will comply with the current Conditions of Use for the permit(s). I am aware that the permit(s) will remain the property of Craven District Council and/ or the YDNPA. A copy of this application form will be shared with YDNPA if applying to renew a YDNPA Resident's Parking Permit. |                        |                        |                         |
| We would like to send you information about other services offered by the Council, or may ask you questions for market research purposes. None of your information will be shared with third parties for these purposes. If you agree to being contacted in this way, please tick all the relevant box(es).   |                        |                        |                         |
| Email Pos   | t Text/telephone (see  | privacy notice overlea | af)                     |
| Signed:   | Signed: Date:          |                        |                         |
| Further information on car parking permits can be found on the Council's website at www.cravendc.gov.uk   |                        |                        |                         |

### Craven District Council - Privacy Notice

Craven District Council is registered as a data controller under the Data Protection Act 1998. This privacy notice explains why we ask you for personal information when you apply to use any of our services, and how we will use the information that you have provided.

# What information we collect about you

We collect information about you when you apply for a car parking permit, including your name and contact information including home, email addresses, telephone numbers and vehicle registration number.

# How we will use the information we have obtained from you

We require this information for the following reasons and to provide you with a better service, in particular:

- Your contact details are needed in case there is any query about your car parking permit.
- From time to time we may use your information to contact you regarding
  information about the other services that the Council offers or for market research
  purposes. None of your information will be shared with third parties for these
  purposes. If you agree to this, we may contact you by email, telephone/text
  message or letter.
- We may use your information for statistical purposes, for example to assess use of the Council's car parks. Statistics are used in such a way that individuals cannot be identified from them.
- This authority may share information provided to it with other bodies responsible
  for; auditing, or administering public funds, or where undertaking a public function,
  in order to prevent and detect fraud. For more details, see
  <a href="http://www.cravendc.gov.uk/nfi">http://www.cravendc.gov.uk/nfi</a>
- We will not use your personal information for any other purposes, and will not disclose your personal information to any third party unless this is allowed by law.

#### **Security of Information**

Craven District Council is committed to ensuring that your personal information is held and processed securely. In order to protect your information we have put in place appropriate technical, organisational and procedural measures to prevent deliberate or accidental unauthorised access, or disclosure.

#### Obtaining copies of your personal data

You may request details of the personal information that we hold about you. A small fee will be payable. If you would like a copy of the information that we hold for these purposes, please write to the Information Governance Officer, Craven District Council, Council Offices, 1 Belle Vue Square, Broughton Road, Skipton, BD23 1FJ.

## **Contacting you**

We would like to send you information about other services offered by the Council, or may ask you questions for market research purposes. None of your information will be shared with third parties for these purposes. If you agree to being contacted in this way, please tick the relevant box(es) overleaf.

You can opt out of receiving such contacts at any time.