



ANNUAL MEETING OF CRAVEN DISTRICT COUNCIL

Tuesday, 25 May 2021 at 2.00pm

**Meeting to be held at Gargrave Village Hall, Gargrave, Skipton,
BD23 3PT**

Please note the following advice in advance of the meeting:

The Government temporarily removed the legal requirement for local authorities to hold meetings in person during the Covid-19 pandemic. All local authorities were given new powers to enable meetings to take place virtually. The Council's powers to hold remote meetings expired on 7 May 2021.

Whilst the return to face to face meetings provides significant challenges, the Council has undertaken a great deal of work to ensure that face to face meetings are delivered in a COVID safe environment.

Due to social distancing measures, spaces for public attendance are limited and so registration is essential to secure a place.

Everyone who attends this meeting will be required to wear a face covering, unless exempt.

Council staff, elected members and members of the public are urged to take advantage of the national 'next step safely' campaign and access a free, rapid lateral flow test in advance of the meeting:

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing/> Please note that whilst this is advised, it is not a requirement for entry to the meeting.

Anyone displaying Covid-19 symptoms is asked not to attend.

For more information email committees@cravendc.gov.uk

Thank you,

Guy Close
(Democratic Services Manager)

All Members of the Council are summoned to consider the following business

AGENDA

1. **Apologies for Absence** – To receive any apologies for absence.
2. **Minutes** – To confirm the minutes of the Council meeting held on 27 April 2021.
3. **Public Participation** – In the event that questions are received, the Chairman will conduct the public participation session for a period of up to fifteen minutes. Where questions are asked, one related supplementary question may be permitted at the Chairman's discretion.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have on items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

Note: Declarations should be in the form of either:

- a “**disclosable pecuniary interest**” under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or
- an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

Exception: Where a member of the public has a right to speak at a meeting, a Member who has a disclosable pecuniary interest or an other interest and must leave the room, has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.

5. **Election of Chairman of the Council**
To elect the Chairman of the Council for the 2021/22 municipal year
6. **Election of Vice Chairman of the Council**
To elect the Vice Chairman of the Council for the 2021/22 municipal year
7. **Appointment of the Chairman of the Council's Consort**
The Chairman to announce the appointment of their Consort.
8. **Vote of Thanks for the Retiring Chairman**

9. **Appointments**

To confirm the following appointments:

- a) Allocation of Committee Places for Committees, Sub-Committees and Panels 2021/22
 - b) Appointment of Member Office Holders and Member Champions 2021/22
 - c) Appointments to Outside Bodies 2021/22.
10. **Appointment of Parish Representative to Standards Committee** – The Solicitor of the Council and Monitoring Officer to submit a report which seeks to appoint a Parish Representative to Standards Committee.
11. **Council Decision Making** – The Chief Executive to submit a report presenting options for Council Decision Making.
- (Report to follow)**
12. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.
13. **Date and Time of Next Meeting** – Tuesday, 3 August 2021 at 6.30pm.

Agenda Contact Officer:

Guy Close, Democratic Services Manager
Tel: (01756) 706226
E-mail: gclose@cravendc.gov.uk

Recording at Council Meetings: Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to

- (a) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (b) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

COUNCIL MEETING

(Online Meeting)

27 April 2021

Present – The Chairman (Councillor Harbron) and Councillors Barrett, Brockbank, Brown, Foster, Handley, Heseltine, Hull, Ireton, Jaquin, Lis, Metcalfe, Moorby, Mulligan, Myers, Noland, Place, Pringle, Rose, Shuttleworth, Solloway, Staveley, Sutcliffe, Wheeler and Whitaker.

Officers – Chief Executive, Director of Services, Chief Finance Officer (s151 Officer), Strategic Manager for Planning and Regeneration, Solicitor to the Council and Monitoring Officer, Democratic Services Manager and Democratic Services and Scrutiny Officer.

Start: 6.30pm

Finish: 7.20pm

Apologies for Absence – Apologies for absence were received from Councillors Madeley and Mercer.

Minutes –

Resolved – That the minutes of the Council meeting held on 15 April 2021 were confirmed as a correct record.

Public Participation – There were no members of the public in attendance.

Declarations of Interest – There were no declarations of interest.

CL.1215

RECOMMENDATIONS FOR CONFIRMATION

Recommendations of Standards Committee held on 10 March 2021 were submitted.

For each minute, the motion was proposed and seconded “That the recommendations in the minute are confirmed”.

- STN.381 – Members’ Code of Conduct.

Resolved – That the recommendations at Minute STN. 381 are confirmed.

CL.1216

APPOINTMENT OF INDEPENDENT PERSONS UNDER THE LOCALISM ACT 2011

The Solicitor to the Council and Monitoring Officer submitted a report which sought to extend the term of office of Independent Person John Boumphrey to Annual Council 2023.

Resolved – That the term of office of Independent Person John Boumphrey is extended to Annual Council 2023.

CL.1217

STATEMENT FROM THE LEADER OF THE COUNCIL

Councillor Foster reported that consultation on the proposals in relation to Local Government Reorganisation ended on 19 April 2021. He thanked all those that had responded to the consultation. It was advised that the outcome was expected at the end of July 2021.

He also reported on the forthcoming Local Elections on Thursday, 6 May 2021. The Council was welcoming two members onto the Council covering the wards of Barden Fell and Penyghent.

CL.1218

**STATEMENT FROM LEAD MEMBERS, CHAIRMEN OF
COMMITTEES AND COUNCIL REPRESENTATIVES
ON OUTSIDE BODIES**

Councillor Mulligan reported an underspend for the last financial year. A budget monitoring report was to be submitted to the next Policy Committee meeting to provide an update on the latest position.

Councillor Myers reported that the Town Hall and Museum were scheduled to open on 21 June 2021. A number of Councillors had visited the Town Hall and Museum and the feedback received was extremely positive.

Councillor Myers paid tribute to Baroness Shirley Williams who sadly passed away on 11 April 2021. She was remembered for her service to politics, an inspiration to many and a tireless champion for the causes she believed in.

In his role as Chairman of Licensing Committee, Councillor Myers thanked members of Licensing Committee and the Licensing team for all their hard work in enforcing COVID regulations across the Craven area.

Councillor Metcalfe provided an update on recent Elected Member training that had taken place. It was reported that a further equality session was being arranged for later in the year. In addition, David Smurthwaite, Strategic Manager for Planning and Regeneration had agreed to provide a briefing session on the Heritage Action Zone.

Councillor Staveley reported that Select Committee had received a report on Cross Service Customer Standards. Some concerns had been identified in relation to the lack of consistency in response times across service areas. It was recommended that a Customer Charter was developed to address some of the issues.

CL.1219

GENERAL QUESTION / STATEMENT TIME

Councillor Brown submitted the following question to Councillor Foster, Leader of the Council:

'Given the sensitivities of the timescales and the costs of the Engine Shed Lane development could Council please have an update on whether any of the significant risks have materialised or reduced?'

The following response was provided by Councillor Foster, Leader of the Council:

'The redevelopment of Engine Shed Lane is progressing as planned with the flood defence works in Aireville Park expected to be completed in May and then the culverting on Ings Lane due to start in June.

In January, forecasts showed that we would not be able to spend £1.4m of the funding from the LEP on the project and Members were asked to underwrite this. I am pleased that £1.2m of this underspend has been spent so reducing the pressure on our finances. The project has some way to go and we are very conscious of the risk of cost overruns and so the Team and WSP are carefully monitoring the project and the contractors Galliford Try."

Work to develop the Engine Shed Lane depot site to provide modern and efficient accommodation for the Council's Waste Management Service is also progressing well and is on schedule for completion in April 2022, within the budget approved by Council. The service has successfully relocated to temporary accommodation on Airedale Business Park, the demolition of existing buildings has been completed, and tenders for the construction of the new depot have been received today and are currently being evaluated.'

CL.1220

ANY OTHER ITEMS – LOCAL AUTHORITY MEETINGS

The Chairman advised that a late item of business had been submitted in relation to Local Authority Meetings.

The Chief Executive submitted a report which sought to consider and review options for Council and Committee meetings beyond 7 May 2021 when the regulations that enable virtual meetings to take place were due to expire.

Resolved –

- (a) That the latest position following the decision by the Ministry of Housing, Communities and Local Government on 25 March 2021 not to extend the current regulations that enable virtual meetings to take place is noted.
- (b) That dependent on the outcome of proceedings by Lawyers in Local Government and the Association of Democratic Services Officers, the Council takes the following course of action:
 - i) If the proceedings are successful, then virtual meetings will continue and a further report will be submitted to consider and agree future meeting arrangements.
 - ii) If the proceedings are unsuccessful then face to face meetings will resume. Further information will be made available to consider and agree future meeting arrangements.

CL.1221

DATE AND TIME OF NEXT MEETING

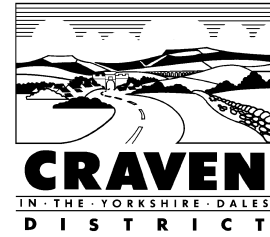
Annual Council Meeting on Tuesday, 25 May 2021 at 6.30pm.

Chairman

ANNUAL COUNCIL MEETING

25 MAY 2021

Allocation of Committee Places for Committees, Sub-Committees and Panels 2021/22



Ward(s) affected: All

Report of the Democratic Services Manager

1. **Purpose of Report** – To present the allocation of committee places for 2021/22 and to agree appointments in accordance with the Council’s Constitution and the nominations of the political groups.
2. **Recommendations**
 - 2.1 That Council approves the membership of committees (including substitute Members for Policy Committee (3) and Planning Committee (2) for each Group) and panels as set out in the appendix to the report.
3. **Committee Membership**
 - 3.1 The distribution of seats on committees is governed by Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, which require the allocation to accord with the rules on proportionality. The Council must satisfy itself each year that these rules are properly applied.
 - 3.2 The regulations state that seats on Committees must be allocated to each political group in the same proportion to the number of seats held by each of those groups on the Council both in number on each committee and in aggregate, in so far as this may be practicable.
 - 3.3 Following the local elections on 6 May 2021, the political balance of the Council is 15 Conservative, 9 Independents, 3 Labour, 2 Green and 1 Liberal Democrat. One Independent Member is aligned to the Conservative Group. For the purpose of calculating proportionality, the Conservative Group is therefore 16, Independent Group 8, Labour Group 3, Green Group 2 and Liberal Democrat 1. The Council is comprised of 30 Members. From this is derived the entitlement based on proportionality to seats on Committees as shown in the following table:

AGENDA ITEM 9a

Group	Seats on Council	Proportionality (60 committee places)
Conservative	16	32
Independent	8	16
Labour	3	6
Green	2	4
Liberal Democrat	1	2
Total	30	60

- 3.4 Based on the above calculation the allocation of seats on Committees (excluding Standards Committee, which is not included in the regulations) to political groups on each committee would be as in the following table.

Committee	Size (Councillors)	Cons	Inds	Labour	Green	Lib Dem
Policy	15	8	4	2	1	0
Select	12	6	3	1	1	1
Audit and Governance	9	5	2	1	1	0
Licensing	12	7	3	1	0	1
Planning	12	6	4	1	1	0
	60	32	16	6	4	2

- 3.6 **Standards Committee** – Allocation of places to political groups has been based on the principle of ‘political proportionality’, however, this is not a legal requirement for the Standards Committee. Proportional allocation for a committee of 5 members would be Conservative 2.7 (3), Independent 1.3 (1), Labour 0.5 (1) Green 0.3 (0) and Liberal Democrat 0.2 (0).
- 3.7 **Audit and Governance Committee** – The Council’s Constitution (Part 3 Responsibilities of Committees) states that the Committee shall be comprised of 9 Members of the Council with the Chairman being independent of the policy element of the committee structure. At Minute CL.1186 Council confirmed the re-appointment of Mr Greg Robinson as the independent non-voting member of the Audit and Governance Committee for a final three-year term effective from the Annual Council Meeting on 5 August 2020.
- 3.8 **Recruitment and Appeals Panel** – The Panel is comprised of three Members drawn from a pool of 10 Members; appointment to the pool is normally based on political proportionality. Proportional allocation for a committee of 10 members would be Conservative 5.3 (5), Independent 2.7 (3), Labour 1.0 (1), Green 0.7 (1) and Liberal Democrat 0.3 (0).
- 3.9 **Statutory and Senior Officers Employment Committee** – At Minute CL.732, Council approved the establishment of this Committee consisting of five elected Members.

AGENDA ITEM 9a

The Committee is not a standing committee of the Council, but is to be constituted as a politically proportionate committee in accordance with its terms of reference. Proportional allocation for a committee of 5 members would be Conservative 2.7 (3), Independent 1.3 (1), Labour 0.5 (1) Green 0.3 (0) and Liberal Democrat 0.2 (0).

3.10 The following sub-committees and consultative groups are appointed by Policy Committee:

- Craven Spatial Planning Sub-Committee (specific task sub-committee)
- Craven Employees' Consultative Group.

3.11 The Select Committee may appoint up to two working groups at any one time; decisions relating to appointment of those groups are a matter for that Committee.

4. Financial and Value for Money Implications

4.1 No direct financial implications, although there are costs associated with servicing meetings, member and officer attendance.

5. Legal Implications

5.1 These are considered within the body of the report.

6. Contribution to Council Priorities

6.1 The political management arrangements are the primary means by which Members will take actions towards achieving the Council's Corporate Priorities.

6.2 **Impact on the declared Climate Emergency** – The return to face to face meetings increases the requirement for officers and members to travel to meeting venues which impacts on carbon emissions.

7. Risk Management

7.1 The political management arrangements underpin the Council's corporate governance process and governance arrangements.

7.2 **Chief Finance Officer (s151 Officer) Statement** – No additional comments.

7.3 **Monitoring Officer Statement** – The recommendation set out in the report is lawful and within the powers of the Council.

8. Equality Impact Analysis

8.1 Procedure has not been followed. Therefore, neither an Initial Screening nor an Equality Impact Assessment has been undertaken on the proposed policy, strategy, procedure or function to identify whether it has/does not have the potential to cause negative impact or discriminate against different groups in the community based on • age • disability • gender • race/ethnicity • religion or religious belief (faith) • sexual orientation, or • rural isolation.

AGENDA ITEM 9a

9. Consultations with Others

9.1 Solicitor to the Council and Monitoring Officer.

10. Background Documents

10.1 None

11. Appendices

11.1 Draft Membership of Committees, Sub-Committees, Panels and Groups 2021-22

12. Author of the Report

Guy Close, Democratic Services Manager

Telephone: (01756) 706226

E-mail: gclose@cravenc.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

AGENDA ITEM 9a

APPENDIX

DRAFT MEMBERSHIP OF COMMITTEES 2021-22

POLICY ELEMENT

Policy Committee (15)

Conservative (and aligned Independent) (8)	Independent (4)	Labour (2)
Foster (Chair)	Barrett	Madeley
Myers (Vice Chair)	Heseltine	Rose
Ireton	Morrell	
Lis	Wheeler	Green (1)
Metcalfe		Noland
Mulligan		
Ogden		
Place		
Substitutes (3 per Group)		
Handley	Pighills	Mercer
Moorby	Shuttleworth	Brown
Whitaker	Solloway	

OVERVIEW AND SCRUTINY ELEMENT

Select Committee (12)

Conservative (and aligned Independent) (6)	Independent (3)	Labour (1)
Staveley (Chair)	Pighills	Mercer
Brockbank	Shuttleworth (Vice Chair)	
Harbron	Solloway	Green (1)
Hull		Brown
Moorby		
Whitaker		Liberal Democrat (1)
		Jaquin

AGENDA ITEM 9a

REGULATORY ELEMENT

Audit and Governance Committee (9)

Conservative (and aligned Independent) (5)	Independent (2)	Labour (1)
Hull (Chair)	Barrett	Mercer
Place (Vice Chair)	Wheeler	
Handley		Green (1)
Harbron		Noland
Lis		
Co-opted Independent Person: Greg Robinson (Term of Office 3 Years Expiring August 2023)		

Licensing Committee (12) and Licensing and Appeals Sub-Committee (3 from pool of 12)

Conservative (and aligned Independent) (7)	Independent (3)	Labour (1)
Myers (Chair)	Heseltine	Madeley
Moorby (Vice Chair)	Vacancy	
Harbron	Solloway	Liberal Democrat (1)
Ireton		Jaquin
Mulligan		
Ogden		
Whitaker		

Planning Committee (12)

Conservative (and aligned Independent) (6)	Independent (4)	Labour (1)
Brockbank (Chair)	Heseltine	Rose
Lis (Vice Chair)	Morrell	
Handley	Pringle	Green (1)
Place	Shuttleworth	Brown
Sutcliffe		
Vacancy		
Substitutes (2 per Group)		
Hull	Vacancy	Madeley
Ireton	Solloway	Noland

AGENDA ITEM 9a

Standards Committee (5)

Conservative (and aligned Independent) (3)	Independent (1)	Labour (1)
Ireton (Chair)	Solloway	Mercer
Metcalfe (Vice Chair)		
Whitaker		
Four Parish Council Members (non-voting): Dan Balsamani and Robert Stead plus two vacancies		
Independent Persons: John Boumphrey, Peter Charlesworth and Roger Millin		
Note 1: Allocation of places to political groups has been based on the principle of 'political proportionality', however, this is not a legal requirement for the Standards Committee.		
Note 2: The Independent Persons are not members of the Standards Committee. They may be invited to attend meetings to comment, but not vote, on matters in relation to conduct and protocols.		

Recruitment and Appeals Panel (3 from a pool of 10)

Conservative (and aligned Independent) (5)	Independent (3)	Labour (1)
Brockbank	Heseltine	Madeley
Foster	Morrell	
Lis	Solloway	Green (1)
Myers		Brown
Staveley		

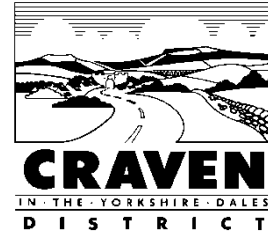
COUNCIL APPOINTED SUB-COMMITTEE

Statutory and Senior Officers Employment Committee (5)

Conservative (and aligned Independent) Group (3)	Independent Group (1)	Labour Group (1)
Foster	Solloway	Madeley
Mulligan		
Myers		

ANNUAL COUNCIL MEETING

25 MAY 2021



Appointment of Member Office Holders and Member Champions 2021/22

Ward(s) affected: All

Report of the Democratic Services Manager

1. **Purpose of Report** – To present to Annual Council details of those Members to be appointed to the offices of Leader of the Council, Deputy Leader of the Council and Chair and Vice Chair of Committees. Annual Council is also asked to approve Lead Member and Member Champion appointments.
2. **Recommendations**
 - 2.1 That Annual Council approves the following Chair and Vice Chair appointments:
 - Chair of Policy Committee – Councillor Richard Foster
 - Vice Chair of Policy Committee – Councillor Simon Myers
 - Chair of Select Committee – Councillor David Staveley
 - Vice Chair of Select Committee – Councillor Brian Shuttleworth
 - Chair of Audit and Governance Committee – Councillor Wendy Hull
 - Vice Chair of Audit and Governance Committee – Councillor Stephen Place
 - Chair of Licensing Committee – Councillor Simon Myers
 - Vice Chair of Licensing Committee – Councillor Chris Moorby
 - Chair of Planning Committee – Councillor Linda Brockbank
 - Vice Chair of Planning Committee – Councillor Carl Lis
 - Chair of Standards Committee – Councillor David Ireton
 - Vice Chair of Standards Committee – Councillor Sue Metcalfe.
 - 2.2 That Annual Council approves the following Lead Member appointments:
 - Enterprising Craven – Councillor Simon Myers
 - Financial Resilience – Councillor Patrick Mulligan
 - Resilient Communities – Councillor David Ireton
 - Affordable Housing element of Council Priority Enterprising Craven – Councillor Richard Foster
 - Internal Services element of Council Priority Financial Resilience – Councillor Sue Metcalfe
 - Greener Craven element of Council Priority Resilient Communities) – Councillor Carl Lis.

AGENDA ITEM 9b

2.3 That Annual Council approves the following Member Champion appointments:

- Armed Forces – Councillor David Ireton
- Children and Younger People – Councillor Robert Ogden
- Equalities – Councillor David Ireton
- Older People – Councillor Alan Sutcliffe
- Member Training and Development – Councillor Sue Metcalfe.

4. Financial and Value for Money Implications

4.1 No direct financial implications, although a number of the above office-holders receive special responsibility allowances under the Council's Members' Allowances Scheme.

5. Legal Implications

5.1 Members are subject to the provisions of local government law, the Members' Code of Conduct and the Council's Constitution.

6. Contribution to Council Priorities

6.1 The roles closely involve members aiming to deliver the Council's Corporate Priorities.

6.2 **Impact on the declared Climate Emergency** – None identified.

7. Risk Management

7.1 The political management arrangements underpin the Council's corporate governance process and governance arrangements.

7.2 **Chief Finance Officer (s151 Officer) Statement** – No additional comments.

7.3 **Monitoring Officer Statement** – The recommendation set out in the report is lawful and within the powers of the Council.

8. Equality Impact Analysis

8.1 Procedure has not been followed. Therefore, neither an Initial Screening nor an Equality Impact Assessment has been undertaken on the proposed policy, strategy, procedure or function to identify whether it has/does not have the potential to cause negative impact or discriminate against different groups in the community based on • age • disability • gender • race/ethnicity • religion or religious belief (faith) • sexual orientation, or • rural isolation.

9. Consultations with Others

9.1 Solicitor to the Council and Monitoring Officer.

10. Background Documents

10.1 None.

AGENDA ITEM 9b

11. Appendices

11.1 None.

12. Author of the Report

Guy Close, Democratic Services Manager

Telephone: (01756) 706226

E-mail: gclose@cravenc.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

ANNUAL COUNCIL MEETING 25 MAY 2021



Appointments to Outside Bodies 2021/22

Wards Affected: All

Report of the Democratic Services Manager

1. **Purpose of Report** – To appoint representatives to serve on outside bodies for one year until the next Annual Council Meeting or for the term of office indicated.
2. **Recommendations** – That Annual Council approves appointments to the outside bodies listed in the appendix to this report.
3. **Report**
 - 3.1 The Council appoints or nominates representatives to serve on a variety of outside bodies. These include bodies set up by the Council to local, regional and national bodies.
 - 3.2 Appointments to outside bodies fall into one of three categories;
 - Ward based appointments;
 - Appointments to go with Office of Leader / Deputy Leader / other office; and
 - Appointments where political proportionality will apply.
 - 3.3 Appointments to outside bodies are confirmed at the Annual Council Meeting each year. At any other time of the year, the Policy Committee makes decisions on appointments to outside bodies.
4. **Financial and Value for Money Implications**
 - 4.1 Attendance at outside bodies is considered to be part of Elected Members' duties. Travelling and subsistence expenses can be claimed under the Council's Members' Allowances Scheme.
5. **Legal Implications**
 - 5.1 There is a minimal risk to Members in relation to indemnity / insurance. Members may wish to check with the clerk of the outside body and consider the extent of any insurance or indemnity provided to director's / management committee members by the organisation itself.

6. Contribution to Council Priorities

6.1 The work of some bodies supports the delivery of corporate priorities.

6.2 **Impact on the declared Climate Emergency** – Attendance at face to face meetings increases the requirement for officers and members to travel to meeting venues, which impacts on carbon emissions.

7. Risk Management

7.1 The political management arrangements underpin the Council's corporate governance process and governance arrangements.

7.2 **Chief Finance Officer (s151 Officer) Statement** – No additional comments.

7.3 **Monitoring Officer Statement** – The recommendation set out in the report is lawful and within the powers of the Council.

8. Equality Impact Analysis

8.1 Procedure has not been followed. Therefore, neither an Initial Screening nor an Equality Impact Assessment has been undertaken on the proposed policy, strategy, procedure or function to identify whether it has/does not have the potential to cause negative impact or discriminate against different groups in the community based on • age • disability • gender • race/ethnicity • religion or religious belief (faith) • sexual orientation, or • rural isolation.

9. Consultations with Others

9.1 Solicitor to the Council and Monitoring Officer.

10. Background Documents

10.1 None

11. Appendices

11.1 Appointments to Outside Bodies

12. Author of the Report

Guy Close, Democratic Services Manager
Telephone: (01756) 706226
E-mail: gclose@cravendc.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

APPOINTMENTS OR NOMINATIONS TO BE MADE TO OUTSIDE BODIES

Notes:

1. Term of Office: One year to next Annual Council Meeting, unless otherwise stated.
2. Figures in brackets indicates total number of representatives.
3. Where Councillors are appointed, the appointment is reviewed if they cease to be a Member of the Council during their term of office.

1. WARD-BASED APPOINTMENTS

East Integrated Care Community for the Morecambe Bay Clinical Commissioning Group (CCG) (1)

Councillor Brockbank (Bentham and Ingleton and Clapham Wards)

Forest of Bowland Area of Outstanding Natural Beauty Joint Advisory Committee (1)

Councillor Handley (Substitute: Councillor Brockbank)
(Bentham, Ingleton and Clapham, Settle and Ribble Banks Wards)

Greatwood and Horse Close Estate Committee (2)

Councillors Heseltine and Solloway
(Skipton South Ward)

Heysham Power Station Local Liaison Council (1)

Councillor Brockbank
(Bentham, Ingleton and Clapham Wards)

Settle Area Swimming Pool Committee (1)

Councillor Hull
(Settle and Ribble Banks, Hellifield and Long Preston and Penyghent Wards)

Settle Freight Quality Partnership (2)

Councillors Hull and Ogden
(Settle and Ribble Bank and Penyghent Wards)

2. APPOINTMENTS TO WHICH POLITICAL PROPORTIONALITY IS TO BE APPLIED

Airedale Internal Drainage Board (4)

Councillors Brown, Morrell, Shuttleworth and Sutcliffe

Bradford District Care Trust's Council of Governors (1)

Councillor Foster

(Term of Office – Three years, expiring Annual Council Meeting 2022)

Community Safety Partnership Local Delivery Team (1)

Councillor Staveley

Coulthurst Craven Sports Centre (1)

Councillor Harbron

Friends of the Craven Museum (1)

Councillor Rose

Leeds-Morecambe Community Rail Partnership (1)

Councillor Brockbank

North Yorkshire Police and Crime Panel (1)

Councillor Mulligan

(Term of Office: Four years, expiring Annual Council Meeting 2023 or until Member's current term of office ends)

Parking and Traffic Regulation Outside London Joint Committee (1)

Councillor Myers

Settle / Carlisle Railway Development Company (1)

Councillor Hull

(Term of Office: Two years, expiring Annual Council Meeting 2021)

Settle Victoria Hall Trustees (1)

Councillor Hull

(Term of Office: Two years, expiring Annual Council Meeting 2021)

Yorkshire Dales National Park (1)

Councillors Foster, Lis and Heseltine.

(Term of Office: Until Members' current term of office ends or there is a relevant change in the political proportionality on the Council.)

Yorkshire Housing Group – Craven Area Committee (3)

Councillors Heseltine, Lis and Jaquin.

(Term of Office: Three years ending on the date of the Group's Annual Meeting in September 2020)

Yorkshire Screen Commission (1)

Mr Piers Tempest of Broughton Hall (external representative)

3. APPOINTMENTS TO GO WITH OFFICE (LEADER / DEPUTY LEADER / PORTFOLIO HOLDER, ETC)

Craven Barnfield Regeneration Limited, Strategic Partnering Board

Lead Member for Financial Resilience

Leeds City Region Partnership Committee (replaced the Leeds City Region Leaders' Board)

Leader of the Council (Substitute: Deputy Leader)

Leeds City Region (Local Enterprise Partnership) Board

Leader of the Council (Substitute: Deputy Leader)

Local Government Group:

General Assembly – Leader of the Council (Substitute: Deputy Leader)

Rural Services Partnership – Leader of the Council or his nominee (Councillor Ireton nominated as the Council's representative)

Local Government North Yorkshire and York

Leader of the Council (Substitute: Deputy Leader)

Mazars Yorkshire and Humber Governance Forum for Members (2)

Chairman and Vice-Chairman of Audit and Governance Committee

North Yorkshire County Council – Scrutiny of Health Committee

Lead Member Resilient Communities (Substitute: Councillor Hull attending in lieu of the Lead Member)

North Yorkshire District Councils Network – Executive Board

Leader of the Council (Substitute: Deputy Leader)

North Yorkshire Strategic Housing Partnership

Lead Member for Affordable Housing

North Yorkshire, York and East Riding Local Enterprise Partnership

Leader of the Council (Substitute: Deputy Leader)

North Yorkshire, York and East Riding Local Enterprise Partnership: Infrastructure Programme Board

Leader of the Council (Substitute: Deputy Leader)

Parishes Liaison Group

Political Group Leaders or their nominees (Substitutes: Political group nominees)

Reserve Forces and Cadets' Association for Yorkshire and the Humber

Member Champion for Armed Forces

West Yorkshire Combined Authority – The Business Innovation and Growth Panel

Deputy Leader of the Council

West Yorkshire Combined Authority – The Place Panel

Leader of the Council

York, North Yorkshire and East Riding Local Enterprise Partnership's Overview and Scrutiny Group

Office of Chairman of the Select Committee

Yorkshire and Humber (Local Authorities) Employers Committee

Leader of the Council (Substitute: Deputy Leader)

Yorkshire Dales National Park: Management Steering Group

Leader of the Council (Substitute: Deputy Leader)

Welcome to Yorkshire

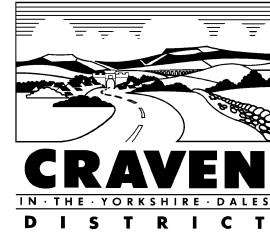
Lead Member for Enterprising Craven

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ANNUAL COUNCIL MEETING

25 May 2021

Appointment of Parish Representative to Standards Committee



Ward(s) affected: All

Report of the Solicitor to the Council and Monitoring Officer

1. **Purpose of Report** – To appoint a Parish Representative to Standards Committee.
2. **Recommendations** – Members are recommended to appoint the Town Councillor listed at paragraph 3.3 below as a non-voting member of the Council's Standards Committee until the Annual Meeting of Council 2023.
3. **Report**
 - 3.1 The membership of the Standards Committee is set out in Part 3 of the Council's Constitution. This states that the Committee will be composed of five District Councillors, three Independent Persons and four parish representatives (non-voting).
 - 3.2 The term of office of a number of parish representatives has recently ended and consequently, nominations were invited from the Parish and Town Councils across the District.
 - 3.3 Bentham Town Council nominated Councillor Marion Swales and Members are recommended to appoint Town Councillor Swales to the Council's Standards Committee as a non-voting member until the Annual Meeting of Council 2023.
4. **Financial and Value for Money Implications**

There are no financial implications arising from the recommendation in this report.
5. **Legal Implications**

These are set out in the body of the report.
6. **Contribution to Council Priorities**
 - 6.1 The promotion and maintenance of high standards of conduct by the elected and co-opted Members of Craven District will assist the Council in achieving its priorities.

6.2 **Impact on the declared Climate Emergency** - no implications for the declared Climate Emergency.

7. **Risk Management**

7.1 The risk to the Council in not having in place a robust local standards regime could damage its reputation for good governance and undermine public confidence in the Council.

7.2 **Chief Finance Officer (s151 Officer) Statement** – no additional comments.

7.3 **Monitoring Officer Statement** – the recommendation set out in the report is lawful and within the powers of the Council.

8. **Equality Analysis**

The Council's Equality Impact Assessment procedure does not apply to this report as there are no changes to any policy.

9. **Consultations with Others**

Chair of Standards Committee

10. **Background Documents**

None

11. **Author of the Report**

Annette Moppett, Solicitor to the Council (Monitoring Officer)

Telephone: 01756 706325

E-mail: amoppett@cravendc.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.